

### **Vyetta Sunderland Scholarship Award Application**

In recognition of Vyetta Sunderland's focus on excellence and her lifelong commitment to education, BOMI Canada with the support of BOMI International has established the Vyetta Sunderland Scholarship Award. Applicants must be currently entering, pursuing, or engaged in a career in property or facility management.

The one-time award(s) will have a value of not more than \$2,000 (Cdn) which can be applied to self-study, in class or on-line course registration fees. Enrollment fees, travel expenses, and other fees are the responsibility of the recipient. The award is not limited to a specific number of course registrations or a specific delivery method, but recipients have three years in which to use the value of the award, after which time any remaining value will be forfeited.

Recipients are required to successfully complete the course examination in order to register for the next course within the maximum value of the award. Recipients who do not achieve a passing score will be allowed one examination retake at their expense. If a passing score is not achieved upon retaking the examination, the remainder of the award will be forfeited.

Applicants must submit the following as incomplete applications will not be considered:

- **Completed Application Form**
- **Resume**
- **Two Reference Letters**

Both references should be from an industry source (employer, mentor, instructor, etc.), and one should be a BOMI International designation graduate (RPA®, FMA®, SMA®, or SMT®).

Note: Applicants new to the industry, who cannot get a reference from a graduate, may provide a second recommendation from an industry source.

References should attest to your academic abilities, character, and qualifications. Applicants should request references be completed and returned (alternative option is to have them send it to BOMI Canada) to the applicant in a sealed envelope with their signature over the flap.

- **Personal Statement**

The applicant's personal statement should be limited to one page and include the following:

- A statement of purpose and intent, including career objectives and any other information, such as community service, leadership activities, etc., which would aid the committee in reaching a decision.
- How a BOMI International education would impact the applicant's professional career.
- An indication of whether or not the applicant is eligible to receive financial support from employer or another professional association.

Applications will be evaluated in an objective and nondiscriminatory manner by an independent committee of experienced members of the industry. Individuals who receive funding from their employer, but less than 100%, are eligible for the scholarship, however, preference will be given to those who receive limited or no funding. No scholarships may be awarded to an officer, manager or trustee of BOMI Canada or BOMI International, nor to a member of the independent committee, nor to a substantial contributor. Family members of these individuals are also not eligible to receive scholarship awards.

**Vyetta Sunderland Scholarship  
2019 Application  
(Deadline July 1, 2019)**

Salutation	<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.		
Name					
BOMI ID # (if applicable):					
Current Employer:					
Mailing Address:	<input type="checkbox"/> Business	<input type="checkbox"/> Home			
Street					
City					
Province		Postal Code			
Phone #					
Business		Home			
Email					
Please choose the BOMI International designation or certificate you wish to earn and for which you would like to receive a scholarship:					
Designation	<input type="checkbox"/> RPA	<input type="checkbox"/> FMA	<input type="checkbox"/> SMA	<input type="checkbox"/> SMT	<input type="checkbox"/> HP
Certificate	<input type="checkbox"/> PAC	<input type="checkbox"/> PMFP	<input type="checkbox"/> FMC	<input type="checkbox"/> SMC	
Country of Residence	<input type="checkbox"/> Canada	<input type="checkbox"/> Other			
Are you at least 21?	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
# of years in the profession					
Other education achieved					
List any honours, awards, or distinctions					
List any extracurricular activities (community service, personal, education):					

Checklist of items to be submitted as part of application process:

- Signed Application
- Resume
- References
- Personal Statement

The undersigned certifies that the information provided is complete and accurate. The undersigned agrees to provide supporting documentation to verify the information in this application. By submission of this application, the undersigned agrees to allow BOMI Canada and BOMI International to publish their name as the award recipient in promotional materials should they be selected to receive the scholarship award. The undersigned further agrees to indemnify and hold harmless BOMI Canada and BOMI International, its directors, officers, employees, agents, and committee members from any and all claims arising out of the application, selection, or participation in this scholarship program. The undersigned also authorizes and consents to representatives of BOMI Canada contacting those persons or institutions listed on this application and its attachments for purposes of verification of the information contained herein.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

I attest that I receive \$\_\_\_\_\_ in funding from my employer annually to offset my educational expense when taking BOMI courses. Individuals receiving less than 100% funding from their employer are eligible for the scholarship, however, preference will be given to those who receive no funding.

Attested to:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

### **Policies**

Requirements for Maintaining Scholarship Eligibility:

1. Award recipient(s) must complete course work within three years of the scholarship award.
2. Should the award recipient(s) not pass a course funded by the scholarship the recipient(s) will be responsible for all costs associated with the examination retake.
3. The recipient(s) agrees to reimburse BOMI Canada for any funds that are subsequently reimbursed by his/her employer.

**Deadline for submissions is July 1, 2019.** Please submit completed applications to:

Vyetta Sunderland Scholarship Award  
BOMI Canada  
55 York St. Suite 1201  
Toronto, ON M5J 1R7